
PTA Annual General Meeting Minutes

2018

The Annual General Meeting of the Kinabalu International School's Parent Teacher Association (PTA) was held on Thursday 7th June 2018 and was called to order at 8.20 am.

1. Establishment of Quorum

2017/18 PTA Steering Committee (PTASC) Members:

In attendance:

Chairperson : Nicole Gervasi (NG)

Vice Chairperson : Martini Tahir (MT)

Vice Chairperson: : Milena Salgado Lynn (MSL)

Secretary : Kelly Chin (KC)

Treasurer : Jenny Ngu (JN)

Committee Members : Mary Alex Tek (MKT)

: Anne Le Goff (AL)

: Brigitte Le Meur (BL)

BOM Representative : Gina Pang

Teacher Representative: Karen Wallace

Absent PTA Steering Committee members

Treasurer : Ivy Yap

Committee Member : Pauline Ma

PTA Members : We had 101 members sign in ensuring that the quorum of 88 members present was achieved.

2. Acceptance of Agenda

NG read out the agenda and there was no objection.



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3. Receive and adopt the minutes from the AGM held on Friday 16th June 2017

Minutes of the last AGM held on 16th June 2017 prepared by Mary Chong were missing at time of the meeting and it was presented to parents that once found they would be emailed for perusal. No objections to this.

4. Receive the Steering Committee report

Present PTASC introduced themselves.

NG presented the Steering Committee slide show.

The following is a list of the events in which the PTASC participated, some were also organized by the PTSC:

- New Friends Coffee Morning
- Welcome Gift New Teachers
- Hari Raya 2017
- Welcome Coffee Morning
- International Day
- Deepavali
- Secondary/Primary Sports Day
- Christmas
- Chinese New Year
- Swimming Gala
- Ice Cream Sales
- Kaamatan
- Hari Raya 2018
- Teacher Appreciation Luncheon
- Charity Fairs

5. Receive the Treasurer's report

The following is a financial summary for the period 31.05.17 to 31.05.18.

Cash and Equivalents B/F as of 31.05.2017 RM27,107.93

Represented by:	31.05.2017 Bank	RM15,836.99
	31.05.2017 Petty Cash	RM11,235.94
	31.05.2017 Float Money	RM35.00

Income RM21,375.48

Expenses RM3,332.99

Net Operating Profit/(Loss) RM18,042.49

Cash and Equivalents as of 31.05.2018 RM45,150.42

Represented by:	31.05.2018 Bank	RM42,207.20
	31.05.2018 Petty Cash	RM2,943.22



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6. To vote on any motion of which notice has been given to the Secretary no less than fourteen (14) days before the date of the AGM and which has been circulated by the Secretary to all members not less than seven (7) days before such date

None received.

7. To discuss any other business provided that no motion shall be made or voted upon under this item

The PTASC announced that the profit made by this year's team was to be donated to the school for the 'Purchase of playground equipment for secondary and primary students'.

Mrs Renshaw spoke on behalf of Mr Connah and thanked the PTASC for their work this year.

8. To elect a Steering Committee for the coming year

12 committee members are required for the steering committee. 3 from the present team raised their hands to continue for another year and 9 parents raised their hands to join them. These parents are as follows:

1. Martini Tahir
2. Anne Le Goff
3. Milena Salgado Lynn
4. Ratna Seri Arif
Nominated by Audrey Jinivon
5. Indah S Setiawan
Nominated by Martini Tahir
6. Nathalie Treguer
Nominated by Milena Salgado Lynn
7. Tomoko Weightman
Nominated by Milena Salgado Lynn
8. Yong Ken Ni (Kaynie)
Nominated by Milena Salgado Lynn
9. Rosnah Binti Gangkap (Rose)
Nominated by Milena Salgado Lynn
10. Meishan Kim
Nominated by Milena Salgado Lynn
11. Low Ai Fuah
Nominated by Kelly Chin
12. Nathalie Maze
Nominated by Milena Salgado Lynn

9. Confirm date of Thursday 14th June 2018 as first PTASC Meeting

The handover Steering Committee meeting to the new team is to be held on the 20th June 2018.

The meeting was adjourned at 9.30 am.