



Le MERIDIEN
KOTA KINABALU

Jalan Tun Fuad Stephens
Sinsuran, 88000 Kota Kinabalu
Sabah, Malaysia
Tel + 60 88 322 222 Fax + 60 88 322 225
E-mail: reservations@kotakinabalu.lemeridien.com
Website: www.kotakinabalu.lemeridien.com

ROOM RESERVATION - FOBISSEA Heads and Senior Managers Conference
30 October – 5 November 2010

Dear FOBISSEA Delegate,

We look forward to welcoming you to our hotel and would appreciate a moment of your time to provide the following details to enhance your arrival experience. Please note that rooms are subject to room category availability. To guarantee your room reservation, the hotel requires your credit card details to secure the booking. All non guaranteed room bookings will be released for general sale at **14.00pm** on the day of arrival.

Hotel Cancellation Policy: One night's accommodation is charged if a cancellation is made after 18:00pm on the day before arrival.

No Show Policy: One night's accommodation is charged to the credit card used to guarantee the room if you do not shows up on the day of arrival.

Registration Details			
Name as on I.C. or Passport	:		
Passport Number	:		Expiry Date:
Nationality	:		
School Name	:		
Contact Details	:	Tel :	Fax :
Starwood Preferred Guest Membership No.	:		Membership Level
Credit Card for room guarantee	:	Credit Card No :	
Expiry Date	:		

Room Type / Room Rates Per Night

****Please indicate Single or Double****

Superior City view Room:

Single is at RM310.50nett with 1 breakfast
Double is at RM345.50nett with 2 breakfast

Room(s) required: _____ single / double

Deluxe Sea view Room:

Single is at RM356.50nett with 1 breakfast
Double is at RM391.50nett with 2 breakfast

Room(s) required: _____ single / double

Le Royal Club (Executive Floor)*

Single is at RM471.50nett with 1 breakfast
Double is at RM506.50nett with 2 breakfast

Room(s) required: _____ single / double

Note:

Room rate is inclusive of Complimentary Shuttle as detailed below

- a) Le Meridien to Sutera Harbour Resort (AM – Time to be confirmed)
- b) Sutera Harbour Resort to Le Meriden (PM – Time to be confirmed)

LE ROYAL CLUB PRIVILEGES*

- Opening Hours 0700hrs to 2300hrs
- Personalized check-in and out in Le Royal Club
- Welcome drink at the Le Royal Club
- Complimentary Breakfast from 0700hrs to 1000hrs
- Daily sunset hors d'oeuvres with the hotel's selection of alcoholic and non alcoholic beverages from 1600hrs to 1900hrs
- All day complimentary Pastries, Tea, Coffee and soft drinks during opening hours
- Two hour daily complimentary usage of our Le Royal Club meeting facility. (Reservation required)
- Complimentary Broadband/Wireless Internet Access
- Complimentary Pressing (2 pieces per guest, per day)
- Library of selected International Newspapers and Magazines.

Estimated arrival date & time at hotel (ETA)	:	Check-in Date :
		Time of Arrival :
		Flight Details :
Estimated departure date & time (ETD)	:	Check-out Date :
		Time of Departure :
		Flight Details :
<u>Personal Preferences</u>		
Smoking/ Non Smoking Room	:	
Pillow Preference	:	<input type="checkbox"/> Foam <input type="checkbox"/> Feather Any Other _____
Dietary Requirements/ Allergies	:	
Any other Special Requests	:	

Important Note

1. Room booking is subject to room availability.
2. Please call the hotel once you have sent your room booking form to ensure the form has been received accordingly.
3. Please ensure that you get the booking number as your reference to avoid any delay upon check-in to the hotel.
4. Please mention your booking number if you wish to amend your room booking.
5. Charges will be levied for late check outs according to availability of rooms.

Once again, thank you for your time and we wish you a pleasant trip.

Kind Regards,
June Poon, Sales Manager

Further enquiries:

Please call Ms June Poon, Sales Manager.

Tel: +6 088 322 212 / 012-813 2932

E-mail: june.poon@lemeridien.com

Fax: +6088-322 225

Visit to our website at www.lemeridien.com/kotakinabalu for more details on the hotel

