



First Steps @KIS Welcome Pack – Term 1 2011-2012

Dear Parents,

Welcome to First Steps @ KIS!

About First Steps @ KIS

First Steps @ KIS is an informal group for parents and pre-schoolers. Each session is run by KIS staff and provides the opportunity for parents, carers and children to come together and have fun, make new friends and develop new skills in a safe, secure environment. Sessions are led by Sarah Burns and Paul Russell who are native English speakers with a wealth of experience working with young children.

We have an established format to each of our sessions designed to provide a host of opportunities for young children to develop key skills.

Activities include:

Dressing up, play house, garage & cars, bricks, train track, dolls house, book corner, puzzles, sit on toys, craft activities such as PlayDoh, painting, colouring and sticking, outdoor play sessions and 'altogether time' for music, songs, story and a snack.

Who can attend? / Age range

First Steps @ KIS is open to children from the age of 18 months to 3 years. Each session is limited to a maximum of 12 children with accompanying adults. We would expect each child to progress to the Foundation 1 (F1) class from the term beginning after their 3rd birthday (with the exception of the 3rd term in each academic year where the child would enter F1 in the 1st term of the next academic year).



When are the sessions? What times?

TERM 1 - 2011-2012 Academic Year

First Session – Tuesday 6th September 2011

Final Session – Thursday 8th December 2011

EACH TUESDAY & THURSDAY

GROUP 1 – 8am to 10am

GROUP 2 – 10.30am to 12.30pm

Sessions take place on Tuesdays and Thursdays during KIS term time. **Please ensure you refer to the KIS school calendar available from the school office and website (www.kis.edu.my) so you are aware of any playgroup days the school is closed.**

Registered children and adults can arrive at any time during the session. Please note we are not open on Public Holidays.

Where do the sessions take place?

Sessions take place at KIS in a specially designed ground floor classroom area. The room is air conditioned.

How do I register my child?

Registration Forms are available from the School Office with admissions information available from the admissions officer.

What are the Fees?

Term 1 Academic Year 2011-2012

First Session – Tuesday 6th September 2011

Final Session – Thursday 8th December 2011

Total Fee = RM500

(Payable to the school admissions office submitted with a completed registration form available from the school office)

Fees are non refundable and payable at the start of each term or for existing children by the end of the existing academic term to secure the child's place for the next term. Fees include access to your booked session each week, drinks, snacks and craft activities.

Shoe free zone

Please note that we operate a shoe free zone in our indoor play area.

Toilet facilities

Toilets are located opposite the Playroom. For your convenience we have a fold down changing unit and potty.

Health and Safety

Please be considerate to others and do not attend a session if you or your child is unwell. Thank you.

Please note Parents & carers are responsible for their child at all times.

Paul Russell & Sarah Burns

Playgroup Leaders

First Steps Welcome Pack Term 1 2011-12 7th Oct 2011